

The Multnomah County Library Board met on Tuesday, June 15, 2004, at Central Library in the U.S. Bank Meeting Room. Chair Dean Gisvold called the meeting to order at 7:32 a.m.

Board members present were: Joe Arellano, Robert Brading, Gwen Farnham Hyland, Stephen Feltz, Mark Garber, Martha Gies, Jon Kruse, Diane McKeel, Alice Meyer, Donna Oden-Orr and Jeffrey Tashman. Board members Charlotte Beeman, Molly Gloss and Rick Gustafson were excused.

Staff members present were: Molly Raphael, Becky Cobb, Ellen Fader, Cindy Gibbon, Mike Harrington, Sharon Klemp, June Mikkelsen, Lance Murty, Carolyn Myers, Vailey Oehlke, Brenda Clark, Marcia Anderson, Susan Egan, Delette Huffman, David Miles, Carol Uhte, Kari Hauge, Karen Elcher, Bess Pinon, Linda Patterson, Carol Rogers and Monique Coleman. Also in attendance were: Stephanie Vardavas - Friends of the Library, Commissioner Serena Cruz and Mary Carroll of Commissioner Cruz's Office, Andy Smith - Chair Diane Linn's Office, Katie Lane - County Attorney's Office, Rich Swift - Library's Account Manager for Shared Services, Wolf Neiderhoffer - Oberlin College intern, Barbara O'Niell (WCCLS) and Bruce Berkins.

There was some discussion regarding corrections to the meeting minutes for May 11. Alice Meyer asked that section regarding youth representatives be corrected to reflect the following changes:

1. Expand Multnomah County Library Board (Board) from 14 to 17 **should read 15 to 17.** and;
2. The motion passed unanimously should read **The motion was submitted electronically after the adjournment of the meeting and passed unanimously.**

CHAIR'S REPORT

Dean said he had no report for this month.

DIRECTOR'S REPORT

The Director's Report was discussed. Specific items discussed were:

- 1) The Everybody Reads selection for 2005 will be *The House on Mango Street* by Sandra Cisneros.
- 2) A recent article published by the Urban Libraries Council that names Multnomah County Library as the busiest library in the country, surpassing Queens Library which serves a much larger community.
- 3) Donna Oden-Orr gave a brief explanation of the history of the Juneteenth celebration. She encouraged board members and observers to attend the Library's event on Saturday, June 19th at the North Portland Library.

2004-2005 Budget Process Update

Becky presented the FY 2005 Budget Work Session materials from the Library's budget meeting with the Board of County Commissioners on May 18. Molly and Becky said they hoped these materials would prove useful to Board members information for additional budget information and reference. The presentation included a budget overview comparing FY 03-04 and FY 04-05 levy plan and budget; highlights of the decision making process for FY05, including objectives and a discussion of potential risks and issues; a breakdown and a comparison of 04-05 revenues and expenditures; an illustration of the tremendous growth of circulation versus the more moderate addition of staff; and a forecast of the local option levy for the remaining years of the levy. Becky also gave a brief explanation of compression. Dean Gisvold asked if there would be a carryover. Becky said she would have a better idea in November but she thought the Library carryover should be about \$1 million if the revenue picture doesn't change before the Fall. Molly said the budget discussion might also change if the I-Tax is repealed. She went on to explain that although the Library doesn't received any of the I-Tax funding, a repeal of this tax would have a huge affect on the County's general fund which in turn could affect the Library's general fund account. Stephen Feltz asked which of the 04/05 objectives are cost savings. Molly explained that some will have more measurable objectives than others. She cited a planning process for the redesign of outreach services as an example of a cost savings. There was some discussion of the need to ensure objectives from areas included in the shared services plan. Molly said the Library would be diligent in requesting proposed cost-saving objectives be clearly stated.

Library Hours Update

Molly reported the new schedule is slated to begin at the end of summer. She stated that although there would be a reduction in hours throughout the system, all libraries will be on Mondays and at least two evenings. The schedule change will be published in summer to give the public and staff the opportunity to adjust to the new service plan. Molly said publications will include both an explanation of how public agency budgeting works and why the Library is implementing the new service plan. Donna Oden-Orr asked what methods would be used to announce the new schedule. Molly talked out new signage, bookmarks for every location, *Frequently Asked Questions* and other information displayed prominently at each library and on the website. She also said the Library plans some media coverage but timing is important to avoid confusion. Dean Gisvold commented he thought this was a good time to explain compression. Molly said that she, Penny and Becky are working to include this complex concept into the publication materials.

Access Policy Update

Molly reported that the Library is getting close to announcing changes in the implementation of the internet access policy. Molly said she wants the opportunity to discuss this policy implementation with each member of the Board of County

Commissioners. She stated that she'll send out the changes of the policy implementation to the board tomorrow or Thursday.

Nominating Committee Update – Youth Representative

Dean explained that he asked for this matter to be back on agenda for the board to further discuss – and come to an agreement – of the change to the Library Advisory Board Ordinance establishing youth representation. Katie Lane, the Library's attorney, prepared three draft versions of the ordinance change based both on the discussion at the May meeting and on the statement submitted by Dean Gisvold summarizing that discussion. After much discussion about the residency requirement, representative age and length of service, there was a motion to adopt version #3 and instruct Katie to strike the words "residents of Multnomah County" and language regarding reappointment. This motion was seconded and the vote was 10 -1. After further discussion, Donna Oden-Orr asked for a withdrawal of the first motion and asked for a new motion to adopt Version #2 with a change for age 13-17. This motion passed unanimously.

The meeting adjourned at 8:41 a.m. These minutes are subject to approval at the next scheduled board meeting.